



VILLAGE OF JOHNSON CITY

MUNICIPAL BUILDING

243 MAIN STREET, JOHNSON CITY, NY 13790

www.villageofjc.com

Village Board

Gregory Deemie, Mayor

Deputy Mayor Clark Giblin Trustee Martin Meaney

Trustee Benjamin Reynolds Trustee John Walker

Minutes of a Work Session of the Johnson City Village Board held at 5:30pm on Tuesday, December 17, 2019 in the Municipal Building, 243 Main Street, Johnson City

Present: Gregory Deemie, Mayor
 Clark Giblin, Deputy Mayor
 Martin Meaney, Trustee
 John Walker, Trustee

Absent: Benjamin Reynolds, Trustee

Also Present: Cheryl Sacco, Legal Counsel
 Cindy Kennerup, Clerk/Treasurer

Mayor Deemie called the meeting to order at 5:30 p.m.

Cindy Kennerup spoke regarding her contract and comparison with other municipalities.

Mayor Deemie and Trustees discussed Ms. Kennerup's contract.

Ben Giordano with Freshysites presented the following:

- Their goal is to have a long-term relationship.
- Freshysites does technical, posting backup, SSL, malware scanning, deos protection, security and technical updates.
- Compile questions to the Board to come up with design layout options
- They will put together a proposal document
- Cost to create a municipality website ranges from \$6,000-7,000
- Average cost for updates - \$600-\$800/year
- Training – in person and online
- Drag and drop
- Automatic backup to a third party server (triple backup)

Mayor Deemie, Attorney Sacco and the Village Trustees discussed:

- Ideas for updates to website
- Security
- On-line bill pay
- Cost analysis
- Download delays

Mr. Giordano will put together a proposal and send it to the Board by email.

Mayor Deemie thanked the DPW for the job they do on the roads, thanked Kim Cunningham and the volunteers for their work at the Lights on the Carousel and thank you to Marty, for his letter regarding Lights on the Carousel and DPW employees.

Mayor Deemie discussed the agenda and resolutions.

Attorney Sacco reviewed the SEQRA for the Public Hearing. This was referred to the Planning Board, the Planning Board sent a memo recommending it, because it is Riverside Drive, it was sent to the County and they came back with no community or countywide impact.

Trustee Meaney questioned whether they are going to put a cistern in for the parking lot? Creating flat space which will increase the runoff which may impact the storm sewer which may impact the sewage treatment plant.

Attorney Sacco, Mayor Deemie and Village Trustees discussed parking lots and water meters.

Attorney Sacco confirmed it will not go to the sewage treatment plant.

Mayor Deemie discussed the following:

- Electrical inspections/Electrical Board
 - Mayor Deemie will have the Chairman of the Electrical Board and Dee speak at the next meeting.
- Trueview – camera covered by DA Grant
- 38 St. Charles Street – Joe Cook said the property is worth about \$1500±.
- Dead end of St. Charles Street is worth \$1000±.
- Floral Avenue pool will get done next year. There are design changes regarding the pump, but we will be well below the budget
- DPW Garage temperature/heat
 - New air handling unit \$30,800 new exhaust system - \$34,424 and includes temporary heat.
- Code

EXECUTIVE SESSION #1

A motion to enter executive session at 5:30 pm to discuss Clerk/Treasurer Contract was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 6:03 pm was made by Trustee Giblin and seconded by Trustee Meaney. The motion carried with all those present voting in the affirmative.

EXECUTIVE SESSION #2

A motion to enter executive session at 6:58 pm to discuss litigation – property acquisition was made by Trustee Walker and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:14 pm was made by Trustee Giblin and seconded by Trustee Meaney. The motion carried with all those present voting in the affirmative.

EXECUTIVE SESSION #3

A motion to enter executive session at 7:15 pm to discuss pending litigation was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:22 pm was made by Trustee Meaney and seconded by Trustee Walker. The motion carried with all those present voting in the affirmative.

EXECUTIVE SESSION #4

A motion to enter executive session at 7:23 pm to discuss personnel in DPW was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:25 pm was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

ADJOURNMENT

Mayor adjourned the meeting at 7:29 pm.

Cindy Kennerup
Village Clerk/Treasurer

CK/kc

Recordings of the Village Board meetings and work sessions
are available for review through the Village Clerk/Treasurer's Office.

12/17/19 ABSTRACT QUESTIONS

- 1) 1. What was the appraisal for? What insurable values? \$710 **This is from our appraisal company, every year we have to update our inventory listing with IAC. Part of the process is the insurable values listing which includes all vehicles and any other equipment owned by the village. The auditor and insurance company use the numbers for reporting purposes. When the book comes in, I put it away until it is asked for; my mistake – I did not take the bill out of the book, I received an email on Thursday reminding me.**

Thanks,
Clark

Clark Giblin
Village Trustee
(607) 222-7086

- 2) Will the 4" tapping sleeve for 265 Main St. be reimbursed to the village by the property owner? **Yes – this was paid for by the owner on 10/9/19**
- 3) Why are there 2 cell phone bills, 11/25/19 for \$385.35 and 12/1/19 for \$281.94, for the water department? **The Magna5 \$385.35 is for landlines/fax and the \$281.94 Verizon Wireless is for cell phones.**
- 4) Why are we paying mobile data in the police department from October in December? **The County submitted the October telecommunications charges on an invoice dated November 26, 2019, received during the first week of December. 12/17/19 is the first opportunity to pay on our abstract of bills.**
- 5) Why are we paying Auto Plus bills in the police department from October in December? **There are a multitude of reasons why invoices may be a few months behind. Sometimes the company sending the invoice sends it out late, sometimes there is an error on the invoice that has to be corrected, and I'm sure that sometimes there is a clerical oversight on our end that results in the occasional invoice missing an abstract. I don't know which of the possibilities is the culprit this specific time, but generally we strive to pay the invoices as soon as we receive them.**
- 6) What is the bill dated 8/30/19 from Industrial Appraisal company for? **See #1**
- 7) Why did Integrated Systems charge \$250.00 for a bucket truck? **This work was performed for Police, I can't answer it. Was ours unavailable? I am not aware of a request to utilize JC's bucket truck; however, we don't allow private companies to utilize village owned equipment without DPW personnel present.**
- 8) Why are we buying bed bug killers and foggers for \$52.18 from Kovarik's when we pay for monthly pest control for all buildings? **Detectives cracked a local burglary/larceny ring of multiple drug addicts who were stashing their illegal proceeds in an apartment on Main St Terrace. We recovered several car and truck loads of stolen property as evidence and brought it back to the sally port area of the station to be logged in as required by law. After bringing it all back, we discovered that the property was contaminated with bed bugs. This required extra precautionary pest control measures to decontaminate two detective cars and treat the sally port.**
- 9) What happened to the embankment on Farr Ave and why did the village pay Northern Scapes \$2080.00 to do the work? **The street was reconstructed 2 years ago as part of a TOU-CDBG project. The embankment is steep and with the amount of rain, the topsoil and seed that was placed (several times) continually eroded. We met with the owner several times and it was agreed that weed control fabric and stone would be placed on the embankment.**

12/17/19 ABSTRACT QUESTIONS

- 10) The NYSEG bill for CFJ park is \$192, is this higher than normal. **This bill is lower than the same time last year.**
- 11) Why are we paying Procure in the police department from October in December? **There are a multitude of reasons why invoices may be a few months behind. Sometimes the company sending the invoice sends it out late, sometimes there is an error on the invoice that has to be corrected, and I'm sure that sometimes there is a clerical oversight on our end that results in the occasional invoice missing an abstract. I don't know which of the possibilities is the culprit this specific time, but generally we strive to pay the invoices as soon as we receive them.**
- 12) Why are we paying \$1,699.14 for elevator maintenance from August in December? **A/P received a call on Thursday 12/12/19 regarding an open invoice. They forwarded to A/P the two invoices and we are getting them paid. No clue where they sent their invoice prior.**

I request that the bill from BCATV for \$22.00 be removed from the abstract.

I request that the bill for \$25.00 for Tony's for the magistrates meeting be removed from the abstract.

I am sorry for the late submission and I respectfully request that these questions and comments are added to the work session minutes.

Thank you,

Trustee Meaney

1. Why did we buy sharpies from Amazon when we purchase office supplies from Staples? **These were peel-off sharpies that the police department need to mark on temporary no-parking signs.**
2. Shouldn't credit card bill be broken down to specific departments instead of be taken from the general fund? **Every item on the statement is itemized with a budget item along with the voucher. This statement was General fund purchases only.**
3. Why did we purchase 12 4 foot Led fixtures for the police department? **Maintenance needed for repairs within the Police department.**
4. Clothing allowance questions for 11/14/19 @ 11:39. Was the employee at lunch? **This employee had worked refuse that week, and was done for the day. 11/18 1:57 both at Hanks? This employee was on vacation.**
5. What did we buy GFC's for the street department for? PWB20410 **These were used for the Main Street Christmas lights.**
6. What are an insurable Values & Property record report? **Insurable Value is generally cost based on replacement cost rather than market value. See #1 and #6**
7. There is an invoice from Integrated Systems for the camera repair at Floral Ave. Fire Station for \$499.00. \$249.00 for a Power Board and \$250.00 for a bucket truck. Please explain why we have to pay for a bucket truck? **Please see #7**
8. What embankment repair are we paying for on Farr Ave? Why did we have to send this out to a landscaping firm? **Please see #9**
9. Why are we prepaying Pyramid? 20-01228 **When we do the pre-paid contract, we do not get charged for travel time; plus, it secures us a lower rate. Time and material rates are a charged at a higher rate and are charged for travel time.**

12/17/19 ABSTRACT QUESTIONS

10. Why do we need to purchase 30 cases of paper from Staples when we order from them every month? **We purchase the paper at VH in bulk and it is used for VH and DPW or any department that needs it.**

I respectfully submit these questions and request that they be added to our work session minutes

Respectfully

Trustee Walker

