



VILLAGE OF JOHNSON CITY

MUNICIPAL BUILDING

243 MAIN STREET, JOHNSON CITY, NY 13790

www.villageofjc.com

Village Board

Gregory Deemie, Mayor

Deputy Mayor Clark Giblin Trustee Martin Meaney

Trustee Benjamin Reynolds Trustee John Walker

Minutes of a Work Session of the Johnson City Village Board held at 5:30pm on Tuesday, October 15, 2019 in the Municipal Building, 243 Main Street, Johnson City

Present: Gregory Deemie, Mayor
 Clark Giblin, Deputy Mayor
 Martin Meaney, Trustee
 Benjamin Reynolds, Trustee
 John Walker, Trustee

Absent: None

Also Present: Cheryl Sacco, Legal Counsel
 Cindy Kennerup, Clerk/Treasurer
 Mike Russell, Paychex
 Chris Waters
 Robert Bennett, Director of Public Services
 Jeff Stafford, Delta Engineering
 Rob Warholc, Smith Group
 Dee Goraleski, Code Enforcement

Mayor Deemie called the meeting to order at 5:30 p.m.

Mayor Deemie and Trustee Meaney discussed current software capabilities, department needs and time clocking systems.

Mike Russell of Paychex discussed Paychex as a time and labor management tool:

- Labor Distribution
- HR Compliance
- Timekeeping
- Calendar organization
- Scheduling
- DPW
- Police
 - Pace using scheduling

- Integrates with Paychex
- Fire
 - Scheduling can be managed on the portal
 - Online timesheets

Trustee Walker questioned DPW buying timeclock and timecards recently. Ms. Kennerup responded if DPW's time clock broke they would have to use something in the meantime.

- Software and hardware
 - Two time clocks for DPW.
 - Web-based service for Village Hall employees.
- If WiFi is down
- Rate is based on how many employees use the system
- Support element – Dedicated person to call any time
- Time saver

Ms. Kennerup stated we cannot get MCSJ to the level we are talking about.

Trustee Meaney questioned why we don't just do it for DPW if they are the toughest department.

Robert Bennett, Director of Public Services, Jeff Stafford from Delta, Dee Goraleski and Rob Warholic at Smith Group appeared to discuss the DPW building.

Mayor Deemie sums up the questions regarding moving forward with the DPW building:

- Are we going to save money if we bid this out or don't bid this out.
- Do we have to go out to bid.
- How does it all work?

Mr. Bennett stated if we go with co-op we throw out \$24,000 and \$9,750 that Delta had in the proposal. Whether or not we should enter into the co-op and not go out to bid.

Jeff Stafford discussed the following:

- Standard AIA contract between owner and contractor
 - Owner signs with prime contractor
- Hire construction manager to work on your behalf to manage the project
- Contract/standard form of agreement between owner and construction manager as constructor
- Timeline
- Change Orders
- Savings – are we saving \$35,000 by not bidding this?

Attorney Sacco explains piggybacking off of Town of Greece.

Mayor Deemie, Attorney Sacco, Mr. Bennett, Mr. Warholic, Mr. Stafford, Daria Golazeski, and the Village Trustees discussed piggybacking, bidding, costs, licensing, permits and site work.

Attorney Sacco will look at the bidding from the Town of Greece.

Mayor Deemie and the Board discussed the following:

- boiler replacement for the library
- Code Enforcement
- UHS property – will include 154 Allen St at no cost
- Apartment Building on the corner of Corliss and St. Charles.
- Overflow parking
- Wilbrow Alley garbage

Mayor Deemie discussed the Agenda and resolutions.

Mayor Deemie and Robert Bennett discussed refuse costs.

EXECUTIVE SESSION #1

A motion to enter executive session at 7:02 pm for legal advice was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:17 pm was made by Trustee Meaney and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

ADJOURNMENT

Mayor adjourned the meeting at 7:29 pm.

Cindy Kennerup
Village Clerk/Treasurer

CK/kc

Recordings of the Village Board meetings and work sessions
are available for review through the Village Clerk/Treasurer's Office.

Bill Questions for October 15, 2019

1. What was the \$681.62 for the Radio Upgrades for the sewer department for? Why were they paid out of Budget line G8120.4.620 which is sewer-sewer system repair for Olive St./little Choconut? **Per the PO to upgrade the cell service from 3G to 4G for the bar screen alarms at the combined sewer Overflows 001 & 002.**
2. \$1500.00 for delivery of the bucket truck?
3. Why is the JCPD mobile Data for \$441.99 to the county past due from May? **BC Info Tech is notoriously sending late bills.**
4. What is the \$775.50 paid to Jackson Bergman for code enforcement and Traffic Violations? **There was a conflict of interest using C&G, therefore we had to use an outside legal firm to handle this case. To be discussed in executive session.**
5. Binghamton Material handling for shelving for storage in the new water garage is this part of the total price of the garage or in addition. It was paid out of the building line F8320.2.369 I believe. **In addition, we will be receiving a credit from Bionco for concrete shelving they did not install. The standard metal shelving increased parking space.**

One other question, I have received calls from 2 residents on Shultes Ave. Wondering when their street will be finished? Do we have any updates.

I respectfully submit these questions and request that both the questions and the answers be placed in the minutes of our work session.

Trustee Walker

- 1) Why is Magna 5 so expensive in the fire department? **All Departments magna landline cost percentage is based on their average usage.**
- 2) Why does Kim Cunningham have a cell phone? **Kim Cunningham does not have a work cell phone. When they redid the phone bill the mifi was put in her name. She does however use her personal cell phone for Village use a lot – if the Village would like to pay for it, it would be much appreciated.**
- 3) When will someone at village hall be given access to the website so we can update it in house? Do we really need to keep wasting tax dollars on this?
- 4) What are the services for BANS for from Fiscal Advisors? **\$6,400 is for Fiscal Advisors municipal advisor fee which encompasses all their services prior to, and throughout the entire borrowing process (finance schedule, due diligence, losing memo, etc.) as well as the preparation of both the preliminary and final official statements and notice of sales.**

To piggy back on this: - analyze competitive v negotiated sale

- provide budget figures for interest
- provide budget figures for principal
- coordinate with bond counsel to get legal items to the Village
- review of bond market
- update listings of all projects as needed for planning

The fee incorporates all of the items that many others would consider hourly work, but we put it into a single consolidated fee

- 5) Why are we past due \$441.99 for JCPD mobile data from May and why are we paying Augusts mobile data bill in October? **BC Info Tech is notoriously billing late.**

- 6) Why are the bills from Bionco Builders for \$18,525 and \$44,840 not being reimbursed from NY-GOSR? **Town of Union paid for portion of the General Contract the reminder per the IMA is JC responsibility. The General contract was not part of the NY GOSR funding. The budget for this project was discussed during the budget process.**

- 7) Was the \$26,500 for raising the generator on well 6 budgeted for? **F8320.2.641 is an approved budget item for Well #6. Generator being elevated.**

- 8) PO20-00829 computer in the water department, was it paid for on September 7 or not? The PO was confusing. **The original PO was made out for the Computer and the Microsoft office and Set-up. HP was slow in sending the invoice for the actual computer. Pyramid takes care of the Microsoft office and Set-up of computers upon arrival. Pyramid portion was paid for on 9/7. HP is being paid on 10/15.**

I respectfully request that these questions and comments are attached to the minutes of the work session.
Thank you,
Trustee Meaney