



VILLAGE OF JOHNSON CITY

MUNICIPAL BUILDING
243 MAIN STREET, JOHNSON CITY, NY 13790
www.villageofjc.com

Village Board

Gregory Deemie, Mayor
Deputy Mayor Clark Giblin Trustee Martin Meaney
Trustee Benjamin Reynolds Trustee John Walker

Minutes of a Work Session of the Johnson City Village Board held at 5:30pm on Tuesday, October 1, 2019 in the Municipal Building, 243 Main Street, Johnson City

Present: Gregory Deemie, Mayor
 Clark Giblin, Deputy Mayor
 Martin Meaney, Trustee
 Benjamin Reynolds, Trustee
 John Walker, Trustee

Absent: None

Also Present: Cheryl Sacco, Legal Counsel
 Cindy Kennerup, Clerk/Treasurer
 Robert Bennett, Director of Public Services
 Ben Lainhart, Director of Your Home Public Library
 Chris Waters

Mayor Deemie called the meeting to order at 5:30 p.m.

Ben Lainhart, Director of Your Home Public Library discussed:

- Summer attendance
 - 15,000 people visited the library
 - 1,000 people attended programs
 - 45,000 items circulated
 - 5,500 people used computers and wifi
 - Answered over 2,000 resident questions
- Hot Spot program
 - TechSoup
 - Circulated hot spots over 200 times and there is constantly a wait list
- Coming up
 - Haunted House – October 20th
 - last year we had 200-300 people
 - STEAM Program which is a partnership with BU. This year, a student doing several maker days

- 1st one is Saturday, Oct. 5th. They are making a homemade lava lamp or building other things.
- January – sensory stations
- Popular programs – Drive In
- Adult Art Classes
- Circulation of sewing machines
- Meals on Wheels – Anyone that gets meals on wheels program can get library items
- Census for April – Library will be setting up a fully functional, private census station
- The Library collected signatures to be on the ballot this year
 - Proposition #1 – It would increase funding for YHPL and George F Johnson Library and would increase library budget by \$70,000. There has been no increase in 5 years.
- Town of Union surveyors have been out surveying YHPL parking lot.
- Boiler Repair – they had routine inspection. We have to figure out something before the boiler is turned on.
 - Mayor Deemie stated, if the cost is between \$10,000 and \$35,000 we need written estimates from three vendors. If it is over \$35,000 we need to go through the bidding process
- Porch
 - 100 years old
 - Applied for a community foundation grant. If we got it, it would be \$15,000 and it would almost cover the cost.

Rob Warholic of Smith explained co-ops:

- Co-ops are now allowed to move into general trade
- They still need architects and engineers to do the drawings, permits, etc.
- Vetting process

Attorney Sacco explained under General Municipal Law, there are two options:

- Competitive bidding – lowest bidder
- Best Value – only used for certain things – other factors besides lowest bid is considered for decision

Mayor Deemie, Village Trustees, Attorney Sacco, Bob Bennett and Rob Warholic discussed:

1. Piggybacking,
2. Co-op,
3. Delta,
4. Lowest bidding,
5. Bidding phase,
6. Design fee,
7. Procurement, and
8. Gordian.

Robert Bennett, Director of Public Services discussed Willow Street delay.

SUNY asked if we could put the paving off until next year due to truck traffic and the work on at the Vivarium. The only change in our cost would be asphalt. SUNY said they will cover the difference in cost.

They promised they will have all the ramps done and blacktopped prior to the blacktop plants closing.

Mayor Deemie and the Village Trustees discussed the following:

- Cell tower buy-out – The Village Board is not interested at this time.
- Spoke with Mr. Shafer at Vestal regarding water. Water would be at the same rate that they charge the residents. \$2.91 per 1,000 gallons which is 133/cu ft.
- AIM funding
- Peddler’s Fee Law – Code is concerned about legality in law and stated the Transient License fees are too low. Amount will be set with resolution. Cheryl will prepare documents.
- Beer Tree
- Deyo Hill residents
- Reynolds Road residents
- Time Clock System

Mayor Deemie discussed the Agenda and resolutions.

EXECUTIVE SESSION #1

A motion to enter executive session at 6:57 pm for personnel in the DPW was made by Trustee Giblin and seconded by Trustee Meaney. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:02 pm was made by Trustee Meaney and seconded by Trustee Reynolds. The motion carried with all those present voting in the affirmative.

EXECUTIVE SESSION #2

A motion to enter executive session at 7:12 pm to discuss pending litigation was made by Giblin and seconded by Trustee Meaney. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:17 pm was made by Trustee Meaney and seconded by Trustee Reynolds. The motion carried with all those present voting in the affirmative.

ADJOURNMENT

Mayor adjourned the meeting at 7:28 pm.

Cindy Kennerup
Village Clerk/Treasurer

CK/kc

Recordings of the Village Board meetings and work sessions
are available for review through the Village Clerk/Treasurer’s Office.

10/01/19 ABSTRACT QUESTIONS

1. I know that we entered into an IMA with the Agency, what is the invoice for \$6,000 plus for? **This is the quarterly payment pertaining to the IMA.**

2. Why do we have invoices from Home Depot from 4/10, 4/30, 6/14, and 7/25. **The 4/10 is a return by the Police Department, the 6/14 was a purchase made by the Police department and the original receipt was misplaced. Joe would give the receipts either to AP or Police Clerk to process. As of the most recent statement date this bill had not been processed, therefore it was put through by new AP clerk from the duplicate provided by Home Depot. The 4/30 was a DPW purchase that was misplaced by an employee and the DPW clerk thought everything was up to date as she didn't have receipts. Duplicate receipts were requested from Home Depot and payment was processed on the abstract for 10/1.**

3. Items for the bucket truck were purchased before the budget year, did these items get paid under last year's budget? **No, they did not. The bills did not get put through therefore, the bills are going through this FY. However, the bucket truck was budgeted for in this fy.**

4. On 9/13 it appears we made at least 3 trips to Home Depot, why so many trips in one day? Is this one employee going or the crew? We also went on 3 days in a row 9/18, 9/19 twice and 9/20. **On 9/13 Joe purchased lights, returned them and purchased the correct ones. On 9/18, 19 and 20 Joe was working on repairing/replacing the Police gate/sensor.**

5. Why did we purchase a copier for \$4,237.00 for the water department. Don't we lease most of the copiers? **We have always purchased the copiers at the Water Dept. along with a service agreement, it was approved in this years' budget .**

6. We paid \$1,114.00 for repair of the internet for the fire department, this included security? **Pyramid installed a Cisco Meraki at the fire department. This cost included a 3 year licensing fee – which will assist in the gateway for the fire department. The Fire Department has had issues with dropped network from the server causing internet and email issues.**

I respectfully submit these questions and request both the questions and answers be included in the work session minutes.
Trustee Walker

1. Home Depot PO# 20-00703, why are we paying bills from June in October? **Joe misplaced the receipt; the statement came to be paid by the Village in September after our last abstract on 9/17. October 1, 2019 is the first opportunity to pay.**

2. Why are we past due on the Integrated Systems bill? **Lost in transit. Police clerk submitted for payment after 9/17/19 abstract.**

3. The new street sweeper is only four months old and we are paying for repair service on it. Could this repair be covered under warranty? **The repairs are due to the hard water in the Village. It is plugging the water heads on the machine. This repair was to place a special water filter on the machine to combat this problem.**

4. PO# 20-00765 debt service F, why are we paying interest only? **We have not received the bill from DTCC for the principal. However, Tom submitted a voucher for payment to Tarry on 9/30 as the principal is due 10/1.**

5. Will the village be reimbursed \$1052.00 for the new service to 250 Main Street? **Tom Sheredy has paid \$5,070.85 for parts, material, equipment, and labor for his water services at 250 Main St.**

I respectfully request that the bill for \$22.00 from BCATOV be removed from the abstract.

Please pass on to the department heads that the details on the bills are very helpful and I appreciate the extra time they put in to do this.

I respectfully request that these questions and comments are attached to the minutes of the work session.

Thank you,
Trustee Meaney