



VILLAGE OF JOHNSON CITY  
MUNICIPAL BUILDING  
243 MAIN STREET, JOHNSON CITY, NY 13790  
www.villageofjc.com

**Village Board**

Martin Meaney, Mayor  
Deputy Mayor Clark Giblin

Trustee John Walker      Trustee Adam Brown      Trustee Mary Jacyna

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**Minutes of a Work Session of the Johnson City Village Board held at 5:30pm on  
Tuesday, July 19, 2022 at Village Hall, Training Room, 1<sup>st</sup> Floor**

Present:            Martin Meaney, Mayor  
                        Clark Giblin, Deputy Mayor  
                        Adam Brown, Trustee  
                        Mary Jacyna, Trustee  
                        John Walker, Trustee

Absent:            None

Also Present: Cheryl Sacco, Legal Counsel  
                        Brittany Perkins, Village Clerk/Treasurer  
                        Stephanie Yezzi, Director of Planning

Mayor Martin Meaney called the meeting to order at 5:30 p.m.

Mayor Martin Meaney called for an executive session.

**EXECUTIVE SESSION #1**

A motion to enter executive session at 5:30 pm for potential litigation of the Joint Sewage Treatment Plant was made by Trustee Giblin and seconded by Trustee Brown. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 5:55 pm was made by Trustee Giblin and seconded by Trustee Walker. The motion carried with all those present voting in the affirmative.

Mayor Martin Meaney, Attorney Sacco and the Board discussed the Joint Sewage Treatment Plant.

Attorney Sacco asked if the Board had any objection to the Mayor signing a Consent Order for the JSTP. She confirmed the Mayor had a consensus of five people to sign the Consent Order.

Randy Shear discussed:

- Property next door to Village Hall. They have not taken action to renovate the building. Code has revoked the building permit. We now have damage to our building from said building. Mr.

Shear confirmed the property is now open to vagrants. Broome County Health Department has it posted for lead.

- Attorney Sacco confirmed it is an unsafe structure that people are going in and Code is having trouble controlling and it is unsafe due to structure and lead.
- Mayor Meaney advised the property is owned by AJEM.
- Attorney Sacco stated there is a resolution on the agenda and explained the process for an unsafe structure.
- Attorney Sacco confirmed Randy will advise regarding receivership and whether we can proceed with unsafe structure.
- Attorney Sacco stated there is a question regarding foreclosure, bankruptcy and unpaid back taxes.
- Mayor Meaney spoke regarding the other properties he owns and the arraignment of him in Binghamton.
- Fire Marshal Blakeslee advised of the appearance tickets that have been served on them.
- Mayor Meaney questioned the code violations on agenda:
  - 257 St. Charles
    - Mr. Blakeslee confirmed it is a repeat offender
  - 240 Harrison St
    - Mr. Shear stated it was the first offense for 2022, but there were some back in 2018, same owner
  - 58 Broad St
    - Mr. Shear said this is a big problem and a repeat offender.

The Board and Mr. Blakeslee and Mr. Shear discussed the consistency in picking garbage.

Mayor Meaney thanked Mr. Shear and Mr. Blakeslee for their hard work.

Mayor Meaney spoke regarding:

- newsletter due date and asked the trustees assigned to the newsletter don't wait until the last minute to reach out to the department heads.

Abstract review – make sure to review every abstract. If you don't review the bills, you can't vote.

#### Trustees:

Trustee Giblin questioned:

- Amount of forgiveness requests for refuse bills
- Change in review process for violation appeals
- Upcoming info for JSTP

Attorney Sacco asked if they want a change in review process for appeal process.

Mayor Meaney suggested he and Brittany comprise the Administrative Review Board. They would review the appeals and then, if necessary, they will bring them to the Board. If they feel there is just cause, they would bring it to the Board for approval or denial.

Trustee Walker asked about vehicle budgets and the credit card bill.

Mayor Meaney will get information and let him know before the end of the week.

Trustee Brown spoke about:

- Increasing Court time to get through the docket,
- It was nice to see ribbon cutting at Floral Park
- He appreciates everyone's efforts at the parks.

Trustee Jacyna informed the Board the vines are gone off the arch.

Mayor Meaney discussed the agenda and the resolutions.

Mayor Meaney gave a status update on the DPW Garage.

Mayor Meaney and the Board conversed regarding credit card use.

Mayor Meaney advised the A/P checks went out without being signed.

### **EXECUTIVE SESSION #2**

A motion to enter executive session at 6:48 pm for contracts, personnel and legal advice was made by Trustee Jacyna and seconded by Trustee Walker. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 7:28 pm was made by Trustee Giblin and seconded by Trustee Walker. The motion carried with all those present voting in the affirmative.

### **ADJOURNMENT**

Mayor adjourned the meeting at 7:28 pm.

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Brittany Perkins  
Village Clerk/Treasurer

Recordings of the Village Board meetings and work sessions  
are available for review through the Village Clerk/Treasurer's Office.

- 1) In the water department we paid Curcio Printing \$2316.18 for water bill postcards. Have they printed anything for us before and was the county print shop called for a quote? **Curio has printed for the village in the past. Current vendor Proforma- did not respond after numerous calls and emails. Checked Staples, does not do perforated printing: Kinko-prints on glossy coated card stock and not to the special size we needed: Checked with 3 other municipalities, two use tri fold bills, Vestal has used Curio for their billing-same specs(size) as the village. Village Hall is the only one who can order from Broome County Print shop. We did not ask for their assistance.**
- 2) We paid Fire Alarm Service Technology \$247.00 for a quarterly fire alarm test. Is this mandated by New York State fire code? **Per NYS Fire Code "901.6.1 Standards: Fire protection systems shall be inspected, tested and maintained in accordance with the referenced standards listed in Table 901.6.1 ... Fire Alarm Systems NFPA 72..." NFPA 72 Table 14.4.3.2 Testing references the frequency at which all components of a fire alarm system must be tested. The two examples I see listed for quarterly test requirements are as follows: (7) Radiant energy fire detectors (Verify no point requiring detection is obstructed or outside the detector's field of view. 17.8) and (8) Video image smoke and fire detectors (Verify no point requiring detection is obstructed or outside the detector's field of view. 17.7.8; 17.8.5)**
- 3) Why are we paying \$94.44 on a Speedway fuel card billed in May in July in the police department and why was it purchased? **This was for a late payment due to "stop Payment" on first check. I am in the process of disputing the charge to be refunded the fee.**
- 4) On the miscellaneous credit card purchases why are the amounts missing for Amazon, Nuwaka, Holliday Inn, Amazon and American Safety? **These were not charges on this credit card, just leftover data from the last voucher, not payments were made to these vendor for this month's invoice.**
- 5) What happened to the front seat in Parks 1? **The seat just wore out and was badly torn. We had to replace it.**
- 6) Why did Broome County charge a NSF of \$20.00 when the check was cancelled? **Their bank charged them a fee for the Stop Payment on the check that did not have a signature that had a Stop Payment. They asked us to reimburse them for the fee.**
- 7) Why are we paying Auto+ bills from May in July in the police department? **The bills had not been previously received, once they were received they were entered in for payment.**
- 8) What was the driving facto for all of the over payments on the tax bills? This seems to be out of the ordinary. **Various reasons that include: Some sign license fees and code violation fees were releived that should not have been as they were paid in full prior to 5/31/22, LIHWAP sent some payments for water/sewer bills that had already been releived to taxes, some bills are to be forgiven as Broome County forget to move to the Section 8 Exempt ta roll.**
- 9) Why was the NYSEG bill for the little league field \$986.71? This seems higher than normal. **The DPW cannot speak to increased usage of the little league field. Also, since we don't see the bills, we cannot compare usage with past usage. One could assume that the higher energy prices are affecting the little league field.**
- 10) Why are we paying Pyramid bills from April and May in July? **The bills had not been previously received, once they were received they were entered in for payment.**
- 11) Who was the computer monitor purchased at Sam's for \$108.00 for? **We are reaching out to Sam's Club to see what this purchase was for. It was originally thought to be a monitor for Code, but then found out it was not as the department used Best Buy for the monitor purchase. A/P Clerk is reaching out to the vendor to find out what the charge was for so it can be validated and classified properly.**

1. Where are we with the yard waste? There were no invoices for Robinson Hill in May but I do see an invoice for June? **That was because when we picked the double yard waste day after the Memorial Day holiday we got done so late in the day we couldn't get to M&T Materials before the end of the day, so we went to Robinson Hill because it was a much shorter drive. Also, we will have the same thing happen for the week following the July 4th Holiday for that double yard waste day.**
2. Just a question on the budget transfer from the sewer fund. What line are they coming from? Can we please get this explained. \$2,356,682.08? **Debt payments – transfer from Sewer F to Debt Service Fund. Wires due on 08/01/22 to EFC. 4 JSTP EFC Projects Debt Payments due.**  
**C7-6201-03-04 EFC 2016B Prin & Int = \$836,905.33**  
**C7-6201-03-05 EFC 2019A Int only = \$133,977.08**  
**C7-6201-03-07 EFC 2019A Prin & Int = \$1,364,869.67**  
**C7-6201-03-06 EFC 2021B Int only = \$20,930.00**  
**Total = \$2,356,682.08**
3. Where do we stand on the Sewer Vac truck? **The anticipated date is October 1st.**
4. I know we had several discussions regarding delivery times with vehicles that were slated for the 2021-2022 budget can we get an update on those? **Water: The Dump Truck for \$132705 was ordered, delivered and paid for within the 2021-2022 fiscal year; Police: The Dodge Ram Patrol truck and the Explorer have been built and shipped to the dealer. We anticipate hearing from them in the coming couple of weeks.**
5. Under budget line 8340.2.502 small tools, we purchased Concrete, Paint and Grass seed at the Home Depot. Is that the correct budget line for those items? **We do not have individual lines for each of the items purchased. There is a blanket order for Home Depot, although it is classified for small tools**
6. Why are we getting returned checks from credit card payments? **This was related to the unsigned checks that had Stop Payment put on them, replacement checks were issued and mailed out shortly after.**
7. Why are we purchasing a replacement computer for the water department under budget line F8310.2.114. Was there any monies allocated to that line? **F8310.2.114 line started with \$10,000 for 2021/2022 fiscal year in anticipation of purchasing a new computer for the water dept. ( old was extremely slow). There was over \$9000 in the fund that was encumbered. Due to unavailability and back ordering the computer was finally ordered and delivered at the end the 2021-2022 budget**
8. What is the Keyless entry for the police department? **I'm not sure exactly what this is referring to, but it might be a replacement housing for a patrol car key fob that broke and we ordered a new plastic housing through Amazon to rebuild the fob.**
9. We purchased several items under budget line A1660.4.101 Office Supplies. On the Credit Card Amazon \$159.98, and Walmart for \$278.04. They state unknown purchases. What were these charges for? **I am researching what these charges are for, I had not received any backup for these charges, I have asked department heads if they have knowledge of the charges. A/P Clerk is also reaching out to the vendors to get copies of the receipts so we can verify validity of change and/or which department did the ordering.**
10. Have we completed taking of the Lester Ave property? There are several charges on the C &G invoice in regards to this? **We have completed the acquisition of 60 Lester Ave. I cannot speak to exactly what C&G is charging us for, but I would assume that it's for the work the Cheryl and her team put into the bidding/contract documents for upcoming bid phases for the project.**